

CAREERS EDUCATION INFORMATION, ADVICE AND GUIDANCE (CEIAG) PROGRAMME FOR YEARS 10-13

OVERVIEW

Throughout the year, students have the opportunity to meet employers who visit the UTC to either speak specifically to students about their job roles or to work with students on the employer projects.

All students in all year groups spend 2.5 hours a week on employer projects. In years 10 and 12 these happen throughout the year, for years 11 and 13 these happen until Easter.

Post 16 students have regular one-to-one meetings with the careers lead, post 16 and can obtain additional advice and guidance on request.

PROGRAMME FOR 2019/20

YEAR 10

Term 1

- Introduction to NHS care values and relevance in the workplace
- Introduction to work experience
- Securing a work experience placement

Term 2

- Career pathway – am I on track?
- Preparation for careers fair
- Careers fair for students and parents
- CV and covering letter

Term 3

- Preparation for work experience – recognising employability skills

- Work experience week - June

YEAR 11

Term 1

- Reflecting on work experience – updating CVs
- Mock interviews with employers
- Post 16 opportunities – sixth form, further education or apprenticeship
- One to one interviews (leadership team and Connexions) to reflect on pathways

Term 2

- Review of careers pathway
- Preparation for careers fair
- Careers fair for students and parents
- 'Sixth Former for the Day' – taster event
- Elavate – Study Skills and Ace your Exams
- One to one interviews with potential NEET students (Connexions)

Term 3

- Sweep up – students without secure plans for September
- Revision – Stress-busting activity
- Application and interview skills plus attendance at interviews where necessary with potential NEET students (Connexions)

YEAR 12

Term 1

- Introduction to work experience – future aspirations
- Securing a placement (this is for 1 day a week for level 2 students and for term 3 for level 3 students)

- Researching options – jobs with training, higher education or apprenticeships. Apprenticeship assembly and staff training from Workpays.
- Visit to Wolverhampton University – health related degree course taster sessions
- Visit to the UK University and apprenticeship search fair

Term 2

- Preparation for careers fair
- Careers fair for students and parents
- Career pathways - am I on track?
- Visits to HE establishments
- Local employers (summer recruitment) in healthcare/support roles

Term 3

- UCAS – registration and personal statements
- UCAS event – parents and students
- Preparation for work experience
- Work experience week – June
- Visits to HE establishments

YEAR 13

Term 1

- Reflecting on work experience – updating CVs/personal statements
- Career pathways and action plans – one to one sessions
- UCAS – updates and finalising personal statements
- Mock interviews

- Visits to HE establishments
- One to one interview prep for medics
- UKAT tests – medics

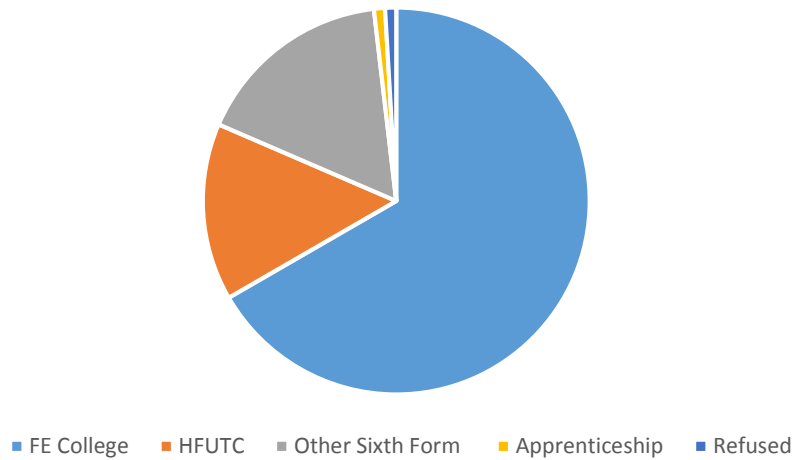
IMPACT OF CAREERS GUIDANCE

Activities that take place throughout the year are reviewed in a timely manner ready for the next academic year and, where appropriate, changes are made taking into account the cohort group and the numbers of students, as well as reflecting on market information and:

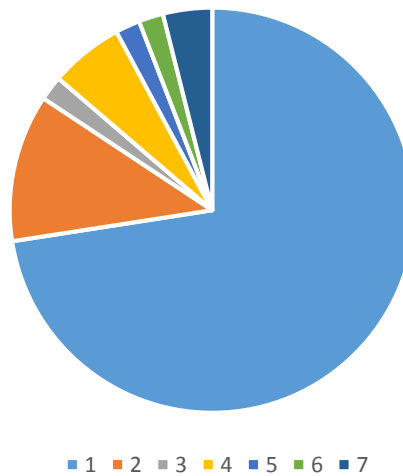
- Successful completion of KS4
- The Not in Education or Employment (NEET) rate at the relevant transition point
- Percentage of students progressing onto their desired outcome.

Detailed overleaf is the current destination data for year 11 and year 13 students who completed their studies in July 2019.

Year 11 Destinations 2019



Year 13 Destinations 2019



Key								%
1	University to study discipline related to HFUTC Specialism							73
2	University to study other discipline							12
3	Other FE establishment							2
4	Returned to HFUTC to improve grades							6
5	Armed forces							1
6	Health related apprenticeship							2
7	Work							4
								100